




# GIOVANNI CLEOMANZO BUSH

## CONTACT

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 26 Myles Street, Davidsonville,  
Roodepoort 1724

## SKILLS

- Data Capturing
- Design Thinking
- Communication
- Typing
- Problem-Solving
- Computer Literacy
- Dispatch supervisor
- Communication

## EDUCATION

### SECONDARY SCHOOL

Die Adelaar  
2010 - 2016

## PROFILE

I am a firm believer that I need to reach the end goal, I believe that I need to finish a project which I have started. I always strive to learn different things at all times, I am a fast learner especially with system work. I am well motivated and very respectful. I have a favorite quote which matches my work ethic "Hard work pays off"

## EXPERIENCE

### SALES CONSULTANT

Alisom communication  
(Vodacom)

- Customer Liaison
- Problem solving
- Account related queries
- Cellphone & Contract sales
- Insurance Sales
- Call Leads

### DATA TECHNICIAN

Hicell (Vodacom)

2017-2018

- Database administration
- Data transfer
- Cellphone set up
- iCloud & Email Set up
- Communication
- Laptop set up
- Data queries

## CUSTOMER SERVICE CLERK

Subinite (Godrej)

2018-2019

- Customer service
- Data capturing
- Communicate with sales reps
- Order processing
- Filing
- Validate POD
- Scanning
- Confirm Delivery dates

## DISPATCH SUPERVISOR

Subinite (Godrej)

2018-2021

- Customer service
- Packing of orders
- Communicate with sales reps
- Meet delivery dates
- Filing
- Validate POD
- Scanning
- Processing of Credit Notes
- Recon Customer Accounts
- Ensure COD payments are made
- Supervise driver tracking
- Ensure transport arrangements are made
- Stock take counting
- Inventory stock management